

Jharkhand Urja Vikas Nigam Ltd.

Corporate Office : Engineering Building, H.E.C., Dhurwa, Ranchi-4

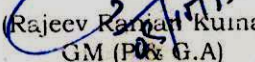
Notification no. 2570 /
Apptt Cell/14004/15

Dated 15.10.15

Pursuant to the decision of BoD taken in ITEM No. 14-06-04, the qualification of the following post is decided as under:-

Sl no.	Name of Post	Qualification
1	JAC/Bill Clerk	Graduate in Science with Maths or Arts with Maths or Graduate in Commerce from any recognized University. Proficiency in Accounting packages is desirable. 2- The selected candidates will be required to clear computer literacy test on office package and Accounting packages before formal offer of appointment is issued.
2	Store Assistant	Graduate in Science with Maths or Arts with Maths or Graduate in Commerce from any recognized University. Proficiency in Accounting packages is desirable. 2- The Selected candidates will be required to clear computer literacy test on office package and Accounting packages before formal offer of appointment is issued.
3	Correspondence Clerk	Graduate in Science or Commerce or Arts from any recognized University 2- The selected candidates will be required to clear computer literacy test on office package before formal offer of appointment is issued. Proficiency in office packages is desirable.
4	L.D. Assistant	Graduate in Science or commerce or Arts from any recognized University. 2- The selected candidates will be required to clear computer literacy test on office package before formal offer of appointment is issued. Proficiency in office packages is desirable.
5	Routine Clerk	Graduate in Science or Commerce or Arts from any recognized University. 2- The selected candidates will be required to clear computer literacy test on office package before formal offer of appointment is issued. Proficiency in office packages is desirable.
6	Unskilled Khalsi	Candidates must have passed matric exam and must be able to ride bicycle/motorcycle.

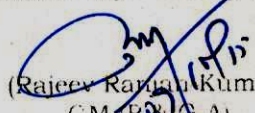
Notification no. 905 dated 14.09.1999 and Para-1 of job content is modified to above extent with immediate effect.


(Rajeev Ramani Kumar)
GM (P&G.A)

Memo no 2571 /

Dated 15.10.15

Copy forwarded to T.S. to CMD, Jharkhand Urja Vikas Nigam Limited/ T. S. to Managing Director, Jharkhand Urja Sancharan Nigam Limited/ T. S. to Managing Director, Jharkhand Urja Utpadan Nigam Limited/ T. S. to Managing Director, Jharkhand Bijli Vitran Nigam Limited/ Director (Finance), Jharkhand Urja Vikash Nigam Limited/ Director (O&M), Jharkhand Urja Utpadan Nigam Limited/ Director (Project), Jharkhand Urja Sancharan Nigam Limited/ General Manager, (Personnel and General Administration), Jharkhand Urja Vikas Nigam Limited/ Company Secretary, Jharkhand Urja Vikas Nigam Limited for information.


(Rajeev Ramani Kumar)
GM (P&G.A)